

North Castle Public Library

Library Board of Trustee Minutes – March 19, 2015

The meeting was called to order at 7:35PM

In attendance:

Trustees: Lisa Meyer Chorne, Jeanne Lapsker, Jerry March, Stephanie Paul, Jennifer Paulson Lee and Sean Ryan.

Library: Megan Dean, Edie Martimucci

Friends: Marilyn Heimerdinger

Approval of Minutes: A motion to approve the February 9, 2015 minutes was made by Stephanie and seconded by Lisa. All were in favor.

Approval of Warrant: Warrant No.2 was distributed and approved. The total expenses included in the warrant are \$37,946.06 of which the Friends will be paying for \$8,259.42. Thank you, Friends!! A motion to approve Warrant No. 2 was made by Jerry and seconded by Lisa. All were in favor.

Key Votes summary:

- Proposal was made to approve the NCPL submission of the 2014 NY State Annual Report For Public and Association Libraries. Jeanne made a motion to approve and Stephanie seconded. All were in favor.
- Proposal was made for the for the following Board of Trustee officers for 2015 – Sean Ryan, president; David Charney, vice president, Jennifer Paulson Lee, secretary and Scott Stopnik, treasurer. Jeanne made the motion to elect these officers and Jerry seconded. All were in favor.
- Proposal was made to promote Edie Martimucci to Library Director II and Megan Dean to Assistant Library Director II effective April 1, 2015. Both positions will have starting salaries of \$85,000 per year. Jeanne made the motion to approve these promotions and Jennifer seconded. All were in favor.

Bus Trips: Lisa reviewed the research she has done of “bus trip” programming done by other libraries. There was agreement that this was a good idea and that specific proposals should be developed for initial trips and that a solution for staffing needs to be developed.

Friends: Marilyn stated that the Friends have created a design of the plaque for the new garden motif room in the children’s area.

Long Term Fundraising Brainstorming Session: Sean led a discussion/brainstorming session to identify alternatives for long term funding of NCPL infrastructure construction projects. The primary alternative discussed was establishment of a foundation focused on infrastructure improvements. Primary examples of these construction projects are expansion of space in the North White Plains facility and an additional structure in Armonk to add programming space.

This organization would be an independent non-profit organization. It was that we evaluate working with the Parks and Recreation department to determine whether this organization should be a joint recreation and library fundraising organization to address the infrastructure needs of both organizations. Sean will follow up with Matt Trainor and further define the requirements for this type organization.

The meeting was adjourned at 9:00PM followed by a tour of the new enhancements of the library – six new study carrels in the Elson Room and six new low profile bookcases in the main children's room.

Our next meeting will take place on April 13, 2015.

Respectfully submitted by,

Jennifer Paulson Lee