

North Castle Public Library

Library Board of Trustee Minutes – March 10, 2014

Sean Ryan called meeting to order at 7:44pm

In attendance:

Trustees: David Charney, Sean Ryan, Jeanne Lapsker, Jennifer Paulson Lee

Library Director: Scott Jarzombek

Friends: Marilyn Heimerdinger

North White Plains Library: Susan Grieco

Town Board: Barbara W. DiGiacinto

Approval of Minutes: We will review next month with a few revisions. There was not a quorum.

Approval of Warrant: Warrant No. 3 for a total of \$50,026.14. was distributed. Friends portion was \$8687.16. \$12,707.35 will come out of the Fullham Fund. We will vote on it next month.

Director's Report:

Many closings due to weather. Self check out use has begun with positive response. Thank you WLS! Fax service is now efax both in Armonk and No. White Plains. New phone system is installed and works well. We've switched to Optimum and are saving money.

Parking is a nightmare especially with the bad weather. We also have a lawsuit against the library due to a patron who fell. Theft in the library is still an issue, although changes are being made to make stealing library materials more difficult.

Presentations:

Susan Grieco gave a fantastic overview of the North White branch which spurred much discussion about signage, possible new entrance and opportunity to offer more tutor-like services there for the surrounding children and young adults.

Highlights:

Logo

Our discussion is narrowing down on a new logo, with an emphasis on integrating art to further attach the library to a larger and more all-encompassing visual presence for the

community, while bridging the gap between branches.

Building:

Looking into getting bids for heating, cooling and getting a generator. Barbara mentioned looking into grants for an elevator for Armonk. Sean mentioned using our fund balance to replace the heating and cooling system. Barbara mentioned making sure we choose a contractor used to working in commercial building.

Plans are being gathered to increase the number of parking spaces in the front of the building entrance on Whippoorwill Road.

Programming:

Jeanne mentioned asking Fran to come in and meet with the Board and brainstorm about ways to increase attendance and usage of the programs.

The meeting was adjourned at 9:20 pm. Our next meeting will take place April 14, 2014 at 7:30pm.

Respectfully submitted by,

Jennifer Paulson Lee