

North Castle Public Library

Library Board of Trustee Minutes – June 9, 2014

In attendance:

Library Staff: Edie Martimucci

Trustees: David Charney, Jeanne Lapsker, Jerry March, John Naclerio, Sean Ryan, Scott Stopnik, MaryBeth Weisner

Guest: Scott Jarzombek

The meeting was called to order at 7:30pm.

Approval of the Minutes: Scott S moved approval and John seconded the minutes for April and May. Both months minutes were unanimously approved.

Warrant No. 5: John reviewed Warrant No. 5 (May, 2014) and recommended approval. Warrant No. 5 is for a total of \$22,392.19 of which \$8,301.34 will be reimbursed by The Friends of the North castle Public Library, Inc. Scott S moved acceptance of the Warrant No. 5 and Jerry seconded. The Warrant was unanimously approved.

Future Warrant Review: The Board discussed changing the warrant review process to have John review and approve the expenses every two weeks to allow prompt payment and avoid late fees followed post approval by the Board at monthly meetings. David moved acceptance of the new warrant review process and Jerry seconded. The modification to the warrant review process was unanimously approved.

Hudson Stage Company: The Board reviewed the drafts of agreements between NCPL and the Hudson Stage Company that have been provided by Denise Bessette of the Hudson Stage Company and Scott J. Scott S agreed to review create a recommended agreement by the end of this week.

Intern: Edie recommended that the Board approve hiring the current intern (Shalini Hathurusinghe) who has been working at the library this Spring as a seasonal employee starting June 16, 2014. Shalini's work will include creating and edit advertisements for NCTV and local press, editing content (Goldie Hergenhan from the Oral History Project) and other technology related projects. Jeanne moved approval of hiring Shalini for up to 16 hours per week for the summer and Scott S seconded. The motion was unanimously approved.

Executive Session: The Trustees met in Executive Session.

The meeting was adjourned at 9:00pm. Our next meeting will take place July 14, 2014.

Respectfully submitted by,

Sean C. Ryan