



**AGENDA FOR BOARD OF TRUSTEES**  
**MEETING**  
**MONDAY, JULY 11, 2016 AT 7:30PM**

- ❖ Approval of Minutes – June 13, 2016
- ❖ Approval of 2016 Warrant 6
- ❖ Review of YTD Revenue and Expense
- ❖ Review of Performance Metrics
- ❖ Key Votes:
  - NCPL Policy – Whippoorwill Hall
  - Personnel
- ❖ Brainstorming – North White Plains Renovation

# North Castle Public Library

**Library Board of Trustee Minutes – July 11, 2016 held at NWP location.**

Sean Ryan called meeting to order at 7:32PM

**In attendance:**

**Trustees:** Lisa Meyer Chorne, Jeanne Lapsker, Jennifer Paulson Lee, Jerry March, Stephanie Paul, Sean Ryan and Scott Stopnik.

**Library:** Megan Dean, Edie Martimucci

**Friends:** Marilyn Heimerdinger

**Approval of Minutes:** A motion to approve the June 2016 minutes was made by Jennifer and seconded by Scott. All were in favor.

**NCPL 2016 Warrant 6** - Total expenses included in Warrant 6 are \$73,949.38 of which the Friends are paying \$10,205.18. Thank you Friends for your continuing support!!! Scott Stopnik has reviewed all invoices in this warrant and supports its approval. Thank you, Scott!!! Thanks also to Kieya Glaze for her financial support of our library!!! Motion to approve Warrant 6 was made by Lisa and seconded by Stephanie. All were in favor.

NCPL YTD Revenue & Expense was reviewed.

**President's Report:**

There will be a joint town/library presentation to the town board of proposed improvements to the North White Plains Community Center and Library on July 13, 2016 at the NWP location. Board members and residents are encouraged to attend.

**Brainstorming Session** - We discussed the presentation to the town board on the expansion of the NCPL North White Plains branch as a part of an overall presentation of the renovation of that facility.

**Key Votes:**

**Approval of 2016-2019 NYS Library Construction Grant Applications** - Approval of two NYS Library Construction Grant applications - (1) for NWP to cover the renovation of the expanded space into the community center room and the second half of the deck AND (2) for Armonk to renovate the Magazine Room into dedicated programming space (including abatement) and the associated work in the Elson Room to accommodate added materials and the addition of a replacement sun room in the children's area. The following motions were made to support these projects and grant applications:

- Motion to spend \$205,000.00 for NWP construction projects and for the NYS Library Construction Grant Application was made by Jerry and seconded by Jeanne. All were in favor
- Motion to spend \$130,000 for Armonk construction projects and for the NYS Library

Construction Grant Application was made by Jeanne and seconded by Lisa. All were in favor.

- Motion to approve use of the fund balance for the expense of the deck construction in NWP was made by Scott and seconded by Jennifer. All were in favor.

Motion to approve increases in Whippoorwill Hall rentals fees was made by Jeanne and seconded by Jerry. All were in favor. The new fees are shown below:

	<b>Non-resident group fees</b>	<b>North Castle Resident group fees</b>	<b>Fees for opening or closing when library is closed</b>
Rehearsal/Load-in/Strike	80.00	60.00	50.00
Performance	120.00	100.00	50.00
Performance Custodial Fee	50.00/hr	50.00/hr	

Motion to eliminate the positions of Librarian II and Principal Clerk was made by Jennifer and seconded by Scott. These personnel actions have been approved by Civil Service. All were in favor.

The meeting was adjourned at 9:06pm. Our next meeting will take place at 7:30PM on September 12, 2016 in the director's conference room.

Respectfully submitted by,

Jennifer Paulson Lee