

North Castle Public Library

Library Board of Trustee Minutes – April 21, 2014

Sean Ryan called meeting to order at 7:40pm

In attendance:

Trustees: David Charney, Sean Ryan, Jeanne Lapsker, Jennifer Paulson Lee, Scott Stopnik, Jerry March, MaryBeth Wisner

Library Director: Scott Jarzombek

Friends: Marilyn Heimerdinger

North White Plains Library: Susan Grieco

Town Board: Barbara W. DiGiacinto

Approval of Minutes: David made motion to approve March Minutes. Jeanne second. All were in favor. A vote was taken for February - Jerry motioned and David second to approve February.

Approval of Warrant: Warrant No. 4 for a total of \$60,090.27 was approved. John made a motion and Jerry second. All were in favor.

President's summary:

We have received a grant for \$75,000.00. Plans to use this money will be discussed within the minutes.

Sean discussed our relationship with the Town, proposing to strengthen that relationship and further partner, Sean suggests formalizing with giving authorization to sign transactions for the NCPL.

Director's Report:

Building: We need to replace the heating/cooling system within the library. We reviewed quotes from several contractors. We will move forward with Bruni and Campisi for \$42,314.00. There may be additional charges for permits. The funds for this improvement will come out of the library fund balance. Motion to approve was made by John and Scott S. second. All were in favor. We will continue to discuss the generator.

Staff: Children and Teen services will be combined into Youth services. Megan Dean will be responsible for the Youth services organization. Mary Johnson will be generating more content – YouTube channel, etc. Jennifer made motion to approve. Jeanne

second. All were in favor.

Major changes have been made to the Teen room.

Highlights:

New Logo!!The Trustees have approved a suite of logo concepts. Scott will announce the launch of the new logo and transformation initiatives in the press next month. Funding for this and a new website based on the new logo concept will come from our internal funds. Jerry made a motion to approve the web site, John second. All were in favor.

New Business:

Focus Groups: We need more input from the community, with the emphasis on finding Non-users and bring them into the library. We will continue to organize this initiative.

WiFi: A comprehensive WiFi is under consideration that could extend WiFi throughout town square, offering an incremental service to everyone, opportunities to coordinate with the businesses in town, and a good way to market the library to the community. We will continue to discuss with the Town.

We welcome Hudson Stage Company, an Actor's Equity theatre group, to Whippoorwill Hall.

Programming:

The meeting was adjourned at 9:20 pm. Our next meeting will take place April 14, 2014 at 7:30pm.

Respectfully submitted by,

Jennifer Paulson Lee