

North Castle Public Library

Library Board of Trustee Minutes – December 8, 2014

Sean Ryan called meeting to order at 7:35PM

In attendance:

Trustees: David Charney, Jeanne Lapsker, Jennifer Paulson Lee, Stephanie Paul and Sean Ryan.

Prospective Board Member: Lisa Meyer Chorne

Friends: Marilyn Heimerdinger

Town Board: Barbara W. DiGiacinto

Discussion: Lisa Meyer Chorne was introduced to the board and we had a discussion about her background and strong interest in helping improve our library.

Approval of Minutes: A motion to approve the November Minutes was made by Jean. David seconded. All were in favor.

Approval of Warrant: Warrant No.11 was distributed and approved. The total expenses included in the warrant are \$30,769.39 of which the Friends will be paying for \$8,492.91. Thank you, Friends!! Stephanie made the motion to approve. Jean seconded. All were in favor.

Updates:

- Library programming through November has had attendance of 18,655 which represents yearly growth of 18%. Thanks to our staff for their hard work and the Friends for their support of our programming!!!
- The decline in circulation is clearly slowing. Thank you to our staff for their hard work in allocating investment in materials and managing our new extended hours.
- It is expected that the new CSEA contract will be signed in December 2014.

Student Advisory Council Brainstorming Session:

David Charney led a discussion and brainstorming session regarding developing a Young Adults Advisory Board by addressing the following questions:

- What is the goal/intent of the council of students?
- What is the mission of the council?
- What is the motivation for a young adult signing up/how do we attract quality students?

The output of the discussion will be shared with Megan Dean - Head of Youth Services.

Key Votes:

Bonuses for four leadership team members: Recommended bonuses for four leadership

team members payable in December, 2014 were reviewed with the board. David made the motion to approve the bonuses. Jennifer seconded. All were in favor.

Wage increases for six hourly employees: Recommended salary increases for six hourly employees effective January 1, 2015 were reviewed with the board. Jeanne made the motion to approve these hourly increases effective January 1, 2015. Stephanie seconded. All were in favor.

The meeting was adjourned at 9:02PM. Our next meeting will take place on January 12, 2015.

Respectfully submitted by,

Jennifer Paulson Lee