

North Castle Public Library

Library Board of Trustee Minutes – May 11, 2015

The meeting was called to order at 7:30PM

In attendance:

Trustees: David Charney, Lisa Meyer Chorne, Jeanne Lapsker, Jerry March, and Sean Ryan.

Library: Megan Dean, Edie Martimucci

Friends: Marilyn Heimerdinger

Town Board Liaison: Barbara DiGiacinto

Approval of Minutes: A motion to approve the April 13, 2015 minutes was made by David and seconded by Lisa. All were in favor.

Approval of Warrant: Warrant No. 4 was distributed and approved. The total expenses included in the warrant are \$29,129.48 of which the Friends will be paying for \$10,263.00. Thank you, Friends!! A motion to approve Warrant No. 4 was made by Jerry and seconded by David. All were in favor.

Performance Metrics: A discussion on performance metrics initiated by Jerry led to an agreement that Edie and Megan will lead a detailed discussion of our circulation and programming attendance metrics at our June meeting.

Key Votes summary:

- David made a motion to transfer \$40,000 from the Library Salary account code (L.7410.0110) to the Library-Bldg/Equip Repair account code (L.7410.0452.0012). Jeanne seconded. This transfer was enabled by our restructuring of library leadership and it will enable funding of our current infrastructure improvement projects.
- Megan presented a proposal to promote Gabrielle Madera to Library Assistant (half time) effective June 1, 2015. David made the motion to approve the promotion and Jeanne seconded. All were in favor.

Brainstorming Session: Edie and Megan led a discussion on how we can realign organizational responsibilities to increase effectiveness and support customer service. Edie and Megan will continue work on this and will report back with specific proposals.

The meeting was adjourned at 8:50PM.

Our next meeting will take place on June 8, 2015.

Respectfully submitted by,

Sean C. Ryan