

North Castle Public Library

Library Board of Trustee Minutes – September 15, 2015

The meeting was called to order at 7:30PM

In attendance:

Trustees: David Charney, Lisa Meyer Chorne, Jeanne Lapsker, Jerry March, Stephanie Paul and Sean Ryan.

Library: Megan Dean, Edie Martimucci

Friends: Marilyn Heimerdinger

Approval of Minutes: A motion to approve the July 13, 2015 minutes was made by Jerry and seconded by Lisa. All were in favor.

Approval of Warrants: Warrant No. 7 was distributed and approved. The total expenses included in the warrant are \$23,715.99 of which the Friends will be paying for \$9,137.64. Thank you, Friends!! A motion to approve Warrant No. 7 was made by David and seconded by Jerry. All were in favor.

Warrant No. 8 was distributed and approved. The total expenses included in the warrant are \$56,292.29 of which the Friends will be paying for \$11,430.81. Thank you, Friends!! A motion to approve Warrant No. 8 was made by Jerry and seconded by Stephanie. All were in favor.

Key Votes summary:

- David made the motion and Jeanne seconded to approve submission of NCPL's proposed 2016 Budget. All were in favor.
- David made the motion and Jerry seconded to approve submission of the proposed 2015-2018 NYS Library Construction Grant Application for Armonk. All were in favor.
- Stephanie made the motion and Lisa seconded to approve submission of the proposed 2015-2018 NYS Library Construction Grant Application for North White Plains. All were in favor.
- Jeanne made a proposal and David seconded to approve the proposed 2016 Library Holiday Schedule with the addition of library being open on Saturday and Sunday of both Memorial Day and Labor Day weekends. All were in favor.
- Lisa made the motion and Jeanne seconded the hiring of Marie Morris as a part time page at a salary of \$11/hour and a starting date of September 1, 2015. All were in favor.
- Jeanne made the motion and Stephanie seconded the hiring of Susanne Meccio as a part time page at a salary of \$11/hour and a starting date of October 1, 2015. All were in favor.
- Jerry made a motion and David seconded to approve Gabrielle Madera being placed in an assignment composed of both a page role and a vendor role, the combination totaling up to 25 hours/week at a salary of \$26.23 in both roles effective August 1, 2015. The split of hours will be determined by the Assistant Library Director based on library requirements. This position is critical to NCPL's creation and delivery of

youth services programming in both Armonk and North White Plains. All were in favor.

Magazine Room/Elson Room Brainstorming Session: Edie led a discussion about how the Magazine Room could be renovated into a more dedicated space for programming and possibly an art gallery. Key points discussed were:

- This project will provide an opportunity to showcase the Friends two major contributions to our library/community - programming and art.
- There was significant interest in using this renovation to enable an art gallery.
- It was suggested that the gallery could have a rotating gallery.
- Inclusion of local students was suggested.
- Marilyn believes that the Friends would be excited to be involved in this project but did express some concerns about how much of a people investment the Friends could make in areas like managing a rotating art collection. Marilyn also noted that if the Friends were involved in the art gallery they would need it to be at the same quality standards as the Armonk Outdoor Art Show.
- Environmental issues in the Magazine Room were discussed and will need to be addressed in the room is disrupted.
- A question was raised about the possibility of expanding the size of the Magazine Room.
- Additional input from the Trustees and the Friends was agreed to be directed to Edie.

Trustees adjourned to executive session.

The meeting was adjourned at 9:15PM.

Our next meeting will take place on October 12, 2015.

Respectfully submitted by,

Sean C. Ryan