

## **North Castle Public Library**

Library Board of Trustee Minutes – Jan 13, 2014

### In Attendance:

Trustees: David Charney, Jeanne Lapsker, Jerry March, John Naclerio, Sean Ryan, Scott Stopnik, Mary Beth Weisner

Library Director: Scott Jarzombek

Town Board: Barbara W. DiGiacinto

Friends of the Library: Marilyn Heimerdinger

### Call to Order:

Sean Ryan called meeting to order at 7:35 pm

### Approval of Minutes:

Jeanne made a motion to approve the December 16, 2013 minutes after the correction of two name misspellings and the correction of the prior meeting date. Jerry seconded. All were in favor.

### Warrants:

2 Warrants were unanimously approved after Jerry made a motion to approve and Jeanne seconded.

### Director's Report Highlights:

There was a repeat discussion of the need for improvements to the lighting and paving around all entrances to the Armonk library.

Scott presented the 2013 Statistics Report, which identified declining circulation and visits for 2013 despite increased digital circulation and computer usage.

### Brainstorming for Services, Financials and Facilities Action Teams:

The Action Team for each of the above three areas presented their action items and invited the larger group to discuss.

### Additional Matters Voted On:

There was unanimous approval to obtain new phone system price quotes. Scott made the motion and John seconded.

There was unanimous approval to fund \$7500 for improvements to the circulation area layout and furnishings. Jeanne made the motion and Jerry seconded.

There was unanimous approval to fund the construction of a wall between the second floor bathroom and the second floor offices. Jerry made the motion and Mary Beth seconded.

Adjournment:

The meeting was adjourned at 9:05pm. Our next meeting will take place February 10, 2014 at 7:30pm.

Respectfully submitted,

David Charney