

April Library Board of Trustees Meeting

North Castle Public Library

Apr 8, 2024 at 7:00 PM EDT to Apr 8, 2024 at 8:30 PM EDT

19 Whippoorwill Road East, Armonk

Meeting Details:

<https://northcastleny.zoom.us/j/82378310640?pwd=bkhGRXRGRDA2VDZMQVE2REFDRUFWQT09>

Agenda

I. Call to Order

II. Approval of March 2024 Minutes

III. Review Warrants

The Revenue/Expense Report for Warrant 4 is attached. Total expenses were \$111,155.47

Thank you to Abbas Sura and Patrick Ricci for their support of NCPL!

IV. Town Board Business Update

Councilmember Saleem Hussain will provide an update.

V. Friends of the Library Update

Friends of the Library President David Fromm will provide an update.

The Friends Report for Warrant 4 is attached.

Expenses were \$4,560.

Thank you to the Friends for their continuing support!

VI. NCPL Updates

1. Truss Project
2. NWP Ramp
3. Library Website

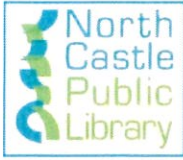
VII. Trustee Updates

1. Recruitment
2. Parking Lot Letter
3. Friends Presentation
4. AI Notetaking: <https://fireflies.ai/>

VIII. Long Range Plan

IX. Performance Metrics and Door Counters

X. Public Comment



April Library Board of Trustees Meeting

Minutes

North Castle Public Library
Apr 8, 2024 at 7:00 PM EDT

@ 19 Whipoorwill Road East, Armonk

Attendance

Present:

Members: Diane Borgia, Annie Gala, Steve Harrison (remote), Kim Longo, Dean Roseti, Megan Wilt

Guests: Saleem Hussain – Liaison - NC Town Board, Kathryn Feeley - NCPL Director, Angela Cooke – NCPL Assistant Director

Absent:

Guests: David Fromm - Friends of the NCPL

I. Call to Order

Kim called the meeting to order at 7:03 pm.

II. Approval of March 2024 Minutes

The March 2024 minutes were approved.

 [March Library Board of Trustees Meeting Minutes.pdf](#)

Motion:

The March 2024 meeting minutes were reviewed and approved in On Board prior to the April 2024 meeting.

Motion moved by Megan Wilt and motion seconded by Kim Longo. The March 2024 meeting minutes were approved by all with Diane Borgia abstaining.

III. Review Warrants

The Revenue/Expense Report for Warrant 4 is attached. Total expenses were \$111,155.47
Thank you to Abbas Sura and Patrick Ricci for their support of NCPL!

 [Lib Rev Exp March 2024.pdf](#)

Motion:

Motion to approve Warrant 4.

Motion moved by Dean Roseti and motion seconded by Megan Wilt. The motion was approved by all.

Task: ([view in OnBoard](#))

Follow up with finance regarding Trustee questions. Due May 13, 2024 at 5:00 PM EDT.

Assigned to: Kathryn Feeley

IV. Town Board Business Update

Councilmember Saleem Hussain will provide an update.

Saleem Hussain provided an update on Town business.

Task: ([view in OnBoard](#))

Saleem to follow up on the status of the parking lot and the NWP walkability. Due May 13, 2024 at 5:00 PM EDT. Assigned to: Saleem Hussain

V. Friends of the Library Update

Friends of the Library President David Fromm will provide an update.

The Friends Report for Warrant 4 is attached.

Expenses were \$4,560.

Thank you to the Friends for their continuing support!

 [Friends Report March 2024.pdf](#)

This item was tabled as David Fromm was absent.

VI. NCPL Updates

1. Truss Project
2. NWP Ramp
3. Library Website

Kathryn provided an update.

- The Truss Project is complete and the Library is expected to open on April 15.
- NWP ramp is slated to begin April 15
- Annie presented her recommendations regarding the Library Website next steps for discussion with the Trustees.

Draft letter regarding the Library Website to Kevin Hay and Illiana: ([view in OnBoard](#))

Draft letter regarding the Library Website to Kevin Hay and Illiana. Due May 13, 2024 at 5:00 PM EDT. Assigned to: Annie Gala

VII. Trustee Updates

1. Recruitment
2. Parking Lot Letter
3. Friends Presentation

4. AI Notetaking: <https://fireflies.ai/>

Kim provided and update on:

- Recruitment
- Armonk branch parking lot letter
- Friends Presentation draft was reviewed and feedback provided by the Trustees
- AI Notetaking: <https://fireflies.ai/> - this will be reviewed offline.

VIII. Long Range Plan

The Long Range Plan was not discussed.

IX. Performance Metrics and Door Counters

-  [Door counters 2024 .pdf](#)
-  [Adult Programs 2024 April Board Meeting.xlsx](#)
-  [Children's programs 2024.xlsx](#)

Kathryn reviewed the statistics.

X. Public Comment

The newest Trustee handbook was distributed with guidance regarding the latest updates. Training recommendations were provided.

Motion:

Motion to adjourn the meeting at 9:20 pm.

Motion moved by Kim Longo and motion seconded by Diane Borgia. The motion was approved by all.

Task: ([view in OnBoard](#))

Review Trustee handbook. Due May 13, 2024 at 5:00 PM EDT. Assigned to: Annie Gala, Dean Roseti, Diane Borgia, Kim Longo, Megan Wilt, Steve Harrison

Task: ([view in OnBoard](#))

Plan the Fol-De-Rol participation for 2025. Due November 4, 2024 at 5:00 PM EST. Assigned to: Megan Wilt

NCA Adult program stats 2024		North Castle Public Library														
In-person - ARM	#	people	#	people	#	people	#	people	#	people	#	people	#	people	TOTAL SESSIONS	TOTAL PARTICIPANTS
	JAN	FEB	MAR	APR	MAY	JUN	JUL									
Adult Coloring														0	0	
Andrew Carnegie Speaker							1	6								
Art History w/ Val Franco	1	1	1	3	2	8	2							6	12	
The Birth of Rock N Roll																
Cello Concert					1	20								1	20	
Chair Yoga	2	32	3	67	2	33	4	68						11	200	
Chess Club	2	8	2	27	3	34	2	13						9	82	
Community Puzzle														0	0	
Craft w/ Virginia	1	13	1	15	1	16	1	12						4	56	
Current Affairs Bookclub														0	0	
Earring Making			1	31										1	31	
Estate Planning at Every Age																
Find Your Inner Yogi			1	6												
Friday Film w/ Val Franco	1	4	1	6	1	6	1	3						4	19	
Gallery Reception	1	24	0	0	1	23	0	0						2	47	
Grab-n-go			1	38										1	38	
Knitting	9	35	8	31	9	42	9	38						35	146	
Master Gardener							1	25								
Meditation	2	17	3	29	2	12	4	25						11	83	
Asian Film Club							1	2								
Movie Screening - Street Team																
National Gallery of Art Talk																
Painting w/ Virginia	1	12	1	23	3	34	3	33						8	102	
Adult Craft with Virginia	1	13	1	15	1	15	1	12								
Story Teller														0	0	
Whippoorwill Hall	4	264	3	244	3	160	3	193						13	861	
Winchester Mystery House																
Writer's Workshop					3	29										
	25	423	27	535	32	432	33	430	0	0	0	0	0	106	1697	

Virtual	#	people												TOTAL SESSIONS	TOTAL PARTICIPANTS
	JAN	FEB	MAR	APR	MAY	JUN	JUL								
Armonk Readers Bookclub	1	13												1	13
Current Affairs Bookclub					1	5									
Friends Author Series	1	42												1	42
Whippoorwill Hall														0	0
	2	55	0	0	0	0	1	5	0	0	0	0	0	1	42

Hybrid	#	people												TOTAL SESSIONS	TOTAL PARTICIPANTS
	JAN	FEB	MAR	APR	MAY	JUN	JUL								
Armonk Readers Bookclub		1	11	1	19	1	12							3	42
	0	0	1	11	1	19	1	12	0	0	0	0	0	3	42

North White Plains	#	people												TOTAL SESSIONS	TOTAL PARTICIPANTS
	JAN	FEB	MAR	APR	MAY	JUN	JUL								
Non-Fiction Book Club	1	10	1	9	1	9	1	13						4	41
Chair Yoga	2	18	3	22	2	19	4	34						11	93
Tai Chi	0	0	0	0	0	0	0	0						0	0
Saturday Matinee Movie C	1	8	0	0	1	8	1	7						3	23
Adult Craft with Virginia	0	0	1	10	1	2	1	6						3	18
Essential Oils Workshop	0	0	1	6	0	0	0	0						1	6
Essential Oils Sugar Scrub	0	0	0	0	1	4	0	0						1	4
Summer Reading - Adult	0	0	0	0	0	0	0	0						0	0
	4	36	6	47	6	42	7	60	0	0	0	0	0	23	185

NCA children's program stats 2024		North Castle Public Library														
Program Name	#	people													TOTAL SESSIONS	TOTAL PARTICIPANTS
ARM Ages 0-5	JAN		FEB		MAR		APR		MAY		JUN		JUL			
Toddler Yoga	1	14	2	55	2	21	2	32							5	90
TuneBugs	1	41	2	83	2	97	4	170							5	221
Bounce the Baby	2	50	5	183	4	141	3	86							11	374
Mother Goose															0	0
Science Lab grab-n-go	1	25	2	35	4	202	3	150							7	262
Free Play															0	0
Sensory Play															0	0
	5	130	11	356	12	461	12	438	0	0	0	0	0	0	28	947

Program Name	#	people													TOTAL SESSIONS	TOTAL PARTICIPANTS
ARM Ages 6-12	JAN		FEB		MAR		APR		MAY		JUN		JUL			
Grab-n-Go	2	256	4	376	4	406	4	476							10	1038
Afternoon Activity															0	0
Scavenger Hunt							1	300							0	0
Wildlife Show & Tell			1	145											1	145
Science Club	1	10	1	12	1	17	1	5							3	39
Museums with Marris					1	11									1	11
Talewise (Science Program)							1	37							0	0
Spring Tie Dye							1	88							0	0
	3	266	6	533	6	434	8	906	0	0	0	0	0	0	15	1233

Program Name	#	people													TOTAL SESSIONS	TOTAL PARTICIPANTS
ARM Teen	JAN		FEB		MAR		APR		MAY		JUN		JUL			
Grab-n-go															0	0
Board Game Club															0	0
															0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Program Name	#	people													TOTAL SESSIONS	TOTAL PARTICIPANTS
NWP Youth	JAN		FEB		MAR		APR		MAY		JUN		JUL			
Toddler Yoga	2	55	1	37	2	60	3	82							5	152
123 Sing With Nancy	4	86	3	120	4	110	5	130							11	316
Mother Goose Story Time	5	90	4	70	4	57	4	36							13	217
Bounce the Baby	3	34	3	25	4	36	4	32							10	95
Preschool Story and Craft	1	22	2	53	2	31	2	42							5	106
Play and Learn	0	0	0	0											0	0
Freestyle	0	0	0	0											0	0
Lunch Bunch	4	38	3	22	1	5	1	8							8	65
Drop In Craft	4	70	5	88	4	76	4	64							13	234
Osmo/Dash	0	0	0	0	1	15									1	15
Discovery Time	0	0	0	0	1	28									1	28
Junior Chefs	0	0	1	20	1	40									2	60
Kids Crafts	0	0	2	24	1	25	1	11							3	49
Lego	0	0	1	20			1	16							1	20
Take Home Crafts	4	182	5	246	4	229	4	215							13	657
	27	577	30	725	29	712	29	636	0	0	0	0	0	0	86	2014

Program Name	#	people													TOTAL SESSIONS	TOTAL PARTICIPANTS
NWP Teen	JAN		FEB		MAR		APR		MAY		JUN		JUL			
Take Home Crafts - TEENS	0	0	0	0	0	0	0	0							0	0
Teen Craft - TEENS	0	0	0	0	0	0	1	2							1	2
	0	0	0	0	0	0	1	2	0	0	0	0	0	0	1	2

Program Name	#	people													TOTAL SESSIONS	TOTAL PARTICIPANTS
IWP Non-Library Sponsored Program	JAN		FEB		MAR		APR		MAY		JUN		JUL			
Non-Library Sponsored Programs	1	50	0	0	0	0	1	45							2	95
	1	50	0	0	0	0	1	45	0	0	0	0	0	0	2	95

North Castle Public Library

NCPL Door Counter 2023 & 2024

Door Counter 2023		
	Armonk	NWP
January	3,562	2,414
February	3,473	2,395
March	3,927	2,578
April	4,107	3,057
May	4,467	3,343
June	7,782	3,787
July	4,766	4,705
August	4,612	3,995
September	5,081	3,941
October	6,651	2,897
November	3,020	3,268
December	2,687	2,304
TOTAL	54,135	38,684
		92,819

Door Counter 2024		
	Armonk	NWP
January	2,687	2,746
February	2,346	2,985
March	2,815	3,358
April	2,628	3,011
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL	10,476	12,100
		22,576

2023 vs 2024			
Armonk	% +/-*	NWP	% +/-*
-875	75%	332	114%
-1,127	68%	590	125%
-1,112	72%	780	130%
-1,479	64%	-46	98%

*Percentages under 100% indicate a decrease in foot traffic.
 Percentages over 100% represent an increase.

Town of North Castle
Statement of Revenues and Expenditures - Compared to Budget
Year (2024) Period (4)

Page 1 of 4
05/07/2024
12:43 PM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
L00 Library						
Revenue						
DEPT 0000						
L00-0000-2701-	REFUND PRIOR YEARS EXP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
REVENUES						
L00-1000-1001-	PROPERTY TAXES	\$1,740,047.00	\$1,740,047.00	\$1,740,047.00	100.00%	\$0.00
L00-1000-1002-	APPROPRIATED FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2082-	FINES & CHARGES	\$1,000.00	\$1,002.25	\$1,190.75	119.08%	(\$190.75)
L00-1000-2401-	INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2401-	INTEREST EARNINGS CAPT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2410-	RENTALS	\$13,000.00	\$1,020.00	\$2,460.00	18.92%	\$10,540.00
L00-1000-2450-	COMMISSIONS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2665-	SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2670-	SALES	\$500.00	\$26.75	\$61.50	12.30%	\$438.50
L00-1000-2680-	INSURANCE RECOVERIES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2690-	PLDA - PILOT PROGRAM	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2700-	REIMB OF MED PART D	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2701-	REFUND PRIOR YEARS EXP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-2705-	DONATIONS	\$1,500.00	\$50.00	\$100.10	6.67%	\$1,399.90
L00-1000-2770-	UNCLASSIFIED-OTHER	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-3840-	STATE AID - LIBRARY	\$0.00	\$93.87	\$93.87	0.00%	(\$93.87)
L00-1000-5031-	INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-5060-	NYS RETIRE CREDITS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-8021-	APPROPRIATED FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-1000-8021-	APP.FUND BAL RECLASS-599	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$1,756,047.00	\$1,742,239.87	\$1,743,953.22	99.31%	\$12,093.78
Total Library Revenues:		\$1,756,047.00	\$1,742,239.87	\$1,743,953.22	99.31%	\$12,093.78
<hr/>						
Total Library Revenues:		\$1,756,047.00	\$1,742,239.87	\$1,743,953.22		\$12,093.78
Total Library Expenditures:		\$1,756,046.62	\$151,518.36	\$504,159.02		\$1,251,887.60
Total Library Fund Balance:		\$0.38	\$1,590,721.51	\$1,239,794.20		(\$1,239,793.82)

Town of North Castle
Statement of Revenues and Expenditures - Compared to Budget
Year (2024) Period (4)

Page 2 of 4
05/07/2024
12:43 PM

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
Expenditure						
JUDGEMENTS & CLAIMS						
L00-1930-0004-	CONTRACTUAL EXPENDITURE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
PAYMENT OF MTA PAYROLLTAX						
L00-1980-0432-	CONTRACTUAL PROFESS.SERV	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
UNCLASSIFIED - MISC. EXP.						
L00-1989-0434-	CONT. OTHER	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
LIBRARY						
L00-7410-0009-	LIBRARY.LIBRARY.TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0110-	SALARIES-FULL TIME	\$614,246.40	\$46,239.52	\$181,013.31	29.47%	\$433,233.09
L00-7410-0110-	SALARIES.RETRO	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0116-	STIPEND	\$0.00	\$192.31	\$1,346.17	0.00%	(\$1,346.17)
L00-7410-0118-	LONGEVITY	\$8,000.00	\$594.06	\$2,376.24	29.70%	\$5,623.76
L00-7410-0118-	LONGEVITY.RETRO	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0120-	SAL. PART TIME	\$140,000.00	\$10,560.75	\$40,710.00	29.08%	\$99,290.00
L00-7410-0130-	SAL. OVERTIME	\$5,000.00	\$0.00	\$61.66	1.23%	\$4,938.34
L00-7410-0130-	SAL. OVERTIME.FOTL.REIMBURSA	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0203-	LIB.EQUIP	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0203-	LIBRARY-EQUIPT.OTHER	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0203-	LIB.EQUIP.AV	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0203-	LIB.EQUIP.TECH	\$5,250.00	\$0.00	\$198.50	3.78%	\$5,051.50
L00-7410-0203-	LIB.EQUIP.EQUIP REPAIR	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0410-	LIBRARY-BOOKS.-.	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0410-	LIBRARY-BOOKS-ADULT	\$30,000.00	\$2,552.01	\$6,891.58	22.97%	\$23,108.42
L00-7410-0410-	LIBRARY-BOOKS-TEEN	\$3,500.00	\$217.30	\$922.45	26.36%	\$2,577.55
L00-7410-0410-	LIBRARY-BOOKS-CHILDRENS	\$18,500.00	\$1,453.43	\$4,299.10	23.24%	\$14,200.90
L00-7410-0410-	LIBRARY-BOOKS-DIGITAL	\$34,000.00	\$3,690.47	\$7,350.02	21.62%	\$26,649.98
L00-7410-0410-	LIBRARY-BOOKS-NWP	\$18,000.00	\$1,086.28	\$4,593.76	25.52%	\$13,406.24
L00-7410-0411-	SUPPLIES & EXPENSES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0412-	LIBRARY-A.V.MATERIALS.-.-	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0412-	LIBRARY-A.V.MATERIALS-ADULT	\$10,000.00	\$808.22	\$934.16	9.34%	\$9,065.84
L00-7410-0412-	LIBRARY-A.V.MATERIALS-TEEN	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
L00-7410-0412-	LIBRARY-A.V.MATERIALS-CHILDR	\$1,500.00	\$50.98	\$77.22	5.15%	\$1,422.78
L00-7410-0412-	LIBRARY-A.V.MATERIALS-NWP	\$8,000.00	\$528.25	\$953.58	11.92%	\$7,046.42
L00-7410-0413-	LIBRARY-PERIODICALS,MICRO.-..	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0413-	LIBRARY-PERIODICALS.-..	\$9,000.00	\$1,206.76	\$1,950.36	21.67%	\$7,049.64
L00-7410-0413-	LIBRARY-OTHER SERIALS.-..	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
L00-7410-0415-	LIBRARY-OTH.NON-BOOK MAT.-.-.	\$39,000.00	\$4,565.57	\$10,038.08	25.74%	\$28,961.92
L00-7410-0415-	LIBRARY-KITS	\$9,000.00	\$32.50	\$32.50	0.36%	\$8,967.50
L00-7410-0420-	INSURANCE	\$24,000.00	\$1,478.50	\$2,986.13	12.44%	\$21,013.87
L00-7410-0430-	LIBRARY-OFFICE SUPPLY.-.-	\$12,250.00	\$1,163.42	\$2,675.87	21.84%	\$9,574.13
L00-7410-0431-	CONT.EQUIP REPAIR & RENT	\$500.00	\$43.98	\$123.94	24.79%	\$376.06
L00-7410-0431-	LIBRARY-TELEPHONE.-.-	\$5,000.00	\$160.16	\$1,059.24	21.18%	\$3,940.76
L00-7410-0432-	CONTRACTUAL PROFESS.SERV	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0432-	LIBRARY-PROCESSG CHARGES.-.-	\$1,000.00	\$193.05	\$588.85	58.89%	\$411.15
L00-7410-0433-	LIBRARY-POSTAGE.-.-	\$350.00	\$0.00	\$51.73	14.78%	\$298.27

Town of North Castle
Statement of Revenues and Expenditures - Compared to Budget
Year (2024) Period (4)

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
L00-7410-0434-	LIBRARY-PUBLICITY/PRINTG.-.-	\$3,050.00	\$0.00	\$98.84	3.24%	\$2,951.16
L00-7410-0435-	LIBRARY-TRAVEL.-.-	\$1,500.00	\$31.09	\$577.25	38.48%	\$922.75
L00-7410-0436-	LIBRARY WLS:EQUIPMENT.-..	\$5,000.00	\$0.00	\$0.00	0.00%	\$5,000.00
L00-7410-0436-	LIBRARY-WLS:VIDEO COOP.-..	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0436-	LIBRARY-WLS:MAINTENANCE.-..	\$85,000.00	\$0.00	\$43,977.52	51.74%	\$41,022.48
L00-7410-0436-	LIBRARY-WLS:TELECOMM.-.-	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0437-	LIBRARY-PROFESSIONAL FEES.-.-	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0438-	LIBRARY-DUES/CONFERENCES.-.-	\$2,000.00	\$0.00	\$301.00	15.05%	\$1,699.00
L00-7410-0439-	LIBRARY-EQUIPT.REPAIR.-.-	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0441-	PROF. EXP. ED. & SEMINARS	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
L00-7410-0450-	LIBRARY-FUEL & UTILITIES.-.-	\$45,000.00	\$2,926.20	\$13,188.86	29.31%	\$31,811.14
L00-7410-0451-	UTILITY TELEPHONE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0451-	LIBRARY-CUSTODIAL SUPPLY.-.-	\$9,000.00	\$830.76	\$3,254.11	36.16%	\$5,745.89
L00-7410-0451-	UTILITY WATER	\$600.00	\$0.00	\$402.60	67.10%	\$197.40
L00-7410-0452-	LIBRARY-BLDG/EQUIP REPAIR.-.-	\$60,000.00	\$40,875.99	\$46,478.04	77.46%	\$13,521.96
L00-7410-0469-	LIBRARY-BLDG.SERVICE CONT.-.-	\$35,310.00	\$3,139.24	\$8,736.18	24.74%	\$26,573.82
L00-7410-0470-	WHIPPOORWILL HALL	\$300.00	\$15.00	\$230.00	76.67%	\$70.00
L00-7410-0491-	VEHICLE FUEL & OIL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0492-	VEHICLE REPAIRS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-7410-0820-	SOCIAL SECURITY	\$61,235.79	\$4,141.95	\$16,197.64	26.45%	\$45,038.15
L00-7410-0825-	MTA TAX	\$2,721.59	\$0.00	\$1.59	0.06%	\$2,720.00
L00-7410-0900-	LIBRARY-PROGRAMMING.-.-	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$1,309,813.78	\$128,777.75	\$404,678.08	30.90%	\$905,135.70
NYS RETIREMENT						
L00-9010-0810-	NYS RETIREMENT SYSTEM	\$135,485.17	\$0.00	\$0.00	0.00%	\$135,485.17
	Subtotal	\$135,485.17	\$0.00	\$0.00	0.00%	\$135,485.17
WORKERS COMPENSATION						
L00-9040-0830-	WORKERS COMPENSATION	\$4,267.84	\$0.00	\$1,629.90	38.19%	\$2,637.94
	Subtotal	\$4,267.84	\$0.00	\$1,629.90	38.19%	\$2,637.94
NYS UNEMPLOYMENT						
L00-9050-0800-	UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
HOSPITAL & MEDICAL						
L00-9060-0840-	HEALTH INSURANCE	\$159,726.66	\$13,310.09	\$53,240.36	33.33%	\$106,486.30
L00-9060-0840-	RETIREE HEALTH INSURANCE	\$121,584.43	\$7,333.12	\$36,221.08	29.79%	\$85,363.35
L00-9060-0850-	DENTAL VISION & LIFE INS.	\$25,168.74	\$1,704.40	\$6,817.60	27.09%	\$18,351.14
L00-9060-0850-	RETIREE DENTAL & VISION INSUR	\$0.00	\$393.00	\$1,572.00	0.00%	(\$1,572.00)
L00-9060-0870-	DISABILITY INSURANCE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$306,479.83	\$22,740.61	\$97,851.04	31.93%	\$208,628.79
TRANSFER OUT						
L00-9950-0009-	TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
L00-9950-0991-	TRANSFER TO CAPITAL PROJ. FU	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	0.00%	\$0.00

Town of North Castle
Statement of Revenues and Expenditures - Compared to Budget
Year (2024) Period (4)

Account	Account Description	Budget	MTD Actual	YTD Actual	% Used	Remaining
Total Library Expenditures:		\$1,756,046.62	\$151,518.36	\$504,159.02	28.71%	\$1,251,887.60
Total Library Revenues:		\$1,756,047.00	\$1,742,239.87	\$1,743,953.22		\$12,093.78
Total Library Expenditures:		\$1,756,046.62	\$151,518.36	\$504,159.02		\$1,251,887.60
Total Library Fund Balance:		\$0.38	\$1,590,721.51	\$1,239,794.20		(\$1,239,793.82)

Trial Balance/Actual/Detail

Year 2024 Periods 4 To 4

Town of North Castle

Fund TE0 Private Purpose Trusts

Account	Description	Begin Balance	Debits	Credits	Encumbrance	Ending Balance
L-LIABILITIES						
TE0-0000-0091-0015	LIBRARY TRUST.FRIENDS OF THE L	\$19,878.45	\$8,344.91	(\$13,643.45)	\$0.00	\$14,579.91
4	420218 IVDH202404005 DH WRITING CLASS AT ARM	04/01/2024	04/02/2024 D	\$300.00	GABRIELLE ESPOSITO	
4	420219 IVDH202404005 DH CHESS CLASSES AT LIB	04/01/2024	04/02/2024 D	\$360.00	JOHN B. GALLAGHER JR	
4	420220 IVDH202404005 DH MEDITATION AND CHAIR	04/01/2024	04/02/2024 D	\$470.00	PRESENT WISDOM, LLC	
4	420221 IVDH202404005 DH CHILDRENS YOGA PROGR	04/01/2024	04/02/2024 D	\$480.00	JESSICA B DIXON	
4	420817 IVDH202404006 DH CHILDRENS MUSIC PROG	04/02/2024	04/04/2024 D	\$360.00	HERSHATTER NANCY J	
4	420958 IVDH202404007 DH GARDENING PROGRAM AT	04/04/2024	04/05/2024 D	\$150.00	CORNELL COOPERATIVE	
4	420959 IVDH202404007 DH MEMBERSHIP RENEWAL F	04/04/2024	04/05/2024 D	\$250.00	MUSEUM OF THE CITY OF	
4	420960 IVDH202404007 DH MEMBERSHIP RENEWAL F	04/04/2024	04/05/2024 D	\$500.00	DIA ART FOUNDATION	
4	421407 CR1029 BA LIBRARY DEPOSIT - FRIENDS	04/05/2024	04/10/2024 C	(\$2,510.00)		
4	421408 CR1029 BA LIBRARY DEPOSIT - FRIENDS	04/05/2024	04/10/2024 C	(\$5,145.00)		
4	421395 IVDH202404010 DH SUMMER READING MATER	04/09/2024	04/10/2024 D	\$493.14	COLLABORATIVE SUMME	
4	421520 IVDH202404011 DH SCIENCE PROGRAM AT A	04/10/2024	04/11/2024 D	\$400.00	TALEWISE LLC	
4	423302 IVDH202404013 DH PROGRAM AT ARMONK LI	04/15/2024	04/16/2024 D	\$275.00	RICHARD P FEINGOLD	
4	423843 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$19.99	AMAZON (CREDIT CARD)	
4	423844 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$174.84	AMAZON (CREDIT CARD)	
4	423845 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$7.47	AMAZON (CREDIT CARD)	
4	423846 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$11.97	AMAZON (CREDIT CARD)	
4	423847 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$21.98	AMAZON (CREDIT CARD)	
4	423848 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$31.98	AMAZON (CREDIT CARD)	
4	423849 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$58.97	AMAZON (CREDIT CARD)	
4	423850 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$41.66	AMAZON (CREDIT CARD)	
4	423851 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$16.78	AMAZON (CREDIT CARD)	
4	423852 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$6.99	AMAZON (CREDIT CARD)	
4	423853 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$9.99	AMAZON (CREDIT CARD)	
4	423854 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$135.13	AMAZON (CREDIT CARD)	
4	423855 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$41.97	AMAZON (CREDIT CARD)	
4	423856 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$35.10	AMAZON (CREDIT CARD)	
4	423857 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$33.98	AMAZON (CREDIT CARD)	
4	423858 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$92.86	AMAZON (CREDIT CARD)	
4	423859 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$26.99	AMAZON (CREDIT CARD)	
4	423860 IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$68.94	AMAZON (CREDIT CARD)	

Trial Balance/Actual/Detail

Year 2024 Periods 4 To 4

Town of North Castle

Fund TE0 Private Purpose Trusts

Account	Description	Begin Balance	Debits	Credits	Encumbrance	Ending Balance
4 423861	IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$133.89	AMAZON (CREDIT CARD)	
4 423862	IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$327.18	AMAZON (CREDIT CARD)	
4 423863	IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$45.00	AMAZON (CREDIT CARD)	
4 423864	IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$32.99	AMAZON (CREDIT CARD)	
4 423865	IVDH202404016 DH PROGRAM SUPPLIES FOR	04/18/2024	04/22/2024 D	\$177.66	AMAZON (CREDIT CARD)	
4 431649	CR1070 BA LIBRARY	04/23/2024	04/29/2024 C	(\$5,988.45)		
4 431874	IVDH202404024 DH REIMBURSEMENT FOR PR	04/29/2024	04/30/2024 D	\$46.55	MICHELLE MACDEVITT	
4 431875	IVDH202404024 DH REIMBURSEMENT FOR LI	04/29/2024	04/30/2024 D	\$131.04	GRIECO SUSAN	
4 431876	IVDH202404024 DH CHESS PROGRAMS AT AR	04/29/2024	04/30/2024 D	\$240.00	JOHN B. GALLAGHER JR	
4 431877	IVDH202404024 DH MEDITATION AND CHAIR	04/29/2024	04/30/2024 D	\$940.00	PRESENT WISDOM, LLC	
4 431878	IVDH202404024 DH CHILDRENS MUSIC PROG	04/29/2024	04/30/2024 D	\$300.00	LETS GROOVE CHILDREN	
4 432174	IVDH202404025 DH CHAIR YOGA CLASSES A	04/30/2024	05/01/2024 D	\$600.00	PRESENT WISDOM, LLC	
4 432175	IVDH202404025 DH PROGRAM MATERIALS FO	04/30/2024	05/01/2024 D	\$194.87	VIKING WOODCRAFTS (C	
4 432251	IVDH202404026 DH PAINTING CLASSES AT	04/30/2024	05/02/2024 D	\$300.00	VIRGINIA GARCIA	
Type Total		\$19,878.45	\$8,344.91	(\$13,643.45)	\$0.00	\$14,579.91

Fund Total

\$19,878.45	\$8,344.91	(\$13,643.45)	\$0.00	\$14,579.91
-------------	------------	---------------	--------	-------------

Grand Total

\$19,878.45	\$8,344.91	(\$13,643.45)	\$0.00	\$14,579.91
-------------	------------	---------------	--------	-------------