



April 2025 Library Board of Trustees Meeting

North Castle Public Library

Monday, April 14, 2025 at 7:00 PM EDT to Monday, April 14, 2025 at 8:45 PM EDT

10 Clove Road, North White Plains, NY

Meeting Details: <https://northcastleny.zoom.us/j/82407873844>

Agenda

I. Call to Order 7:00 PM

II. Approval of March 2025 Minutes 7:05 PM

III. Review Warrant 7:10 PM

The Revenue/Expense Report for Warrant 3 is attached.

Total expenses were \$112,882.58.

Thank you to Abbas Sura and Patrick Ricci for their support of NCPL!

IV. Town Board Business Report 7:20 PM

Councilmember Saleem Hussain will provide an update.

V. Friends of the Library Report 7:35 PM

Friends of the Library President David Fromm will provide an update.

The Friends Report for Warrant 3 is attached.

Expenses were \$7,347.85.

VI. Library Board President Report 7:45 PM

VII. Committee Reports 8:00 PM

1. Bylaws and Policies

2. Marketing and Technology

1. RFP Request for branding, website, and events calendar.

2. Note on process: Once the Town Board authorizes the project to go out to bid, Annie and Kathryn will include the bid specs and rubric into the Town bid packet. The Town Clerk's office publishes that document. Bids will be compiled by the Town Clerk's office in a chart and this will be presented to the Library Board for a discussion and/or vote. The Town Board will vote on the Library Board recommendation.

3. Strategic Planning

1. Long-Range Plan Initial Objectives and Timelines

VIII. Library Director Report 8:25 PM

IX. Performance Metrics - Quarterly Review 8:35 PM

1. Adult Programs
2. Children's Programs
3. Circulation
4. Door Counters

X. For the Good of the Order