



# January 12, 2026 Library Board of Trustees Meeting Minutes

North Castle Public Library  
1/12/2026 7:00 PMEST

@ 19 Whipoorwill Rd East, Armonk NY 10504

## **Attendance**

### **Present:**

Members: Eric Bell, Diane Borgia, Deborah DeMasi, Annie Gala, Steve Harrison (remote), Dean Roseti, Megan Wilt

Guests: Saleem Hussain - Liaison, North Castle Town Board, Kathryn Feeley - Director, NCPL, Angela Cooke - Asst. Director, NCPL

### I. Call to Order

The meeting was called to order by President Dean Roseti at 7:03pm.

### II. Approve December 2025 Minutes

 [December 2025 Library Board of Trustees Meeting Minutes .pdf](#)

### **Motion:**

A motion to approve the minutes of the December 2025 meeting of the NCPL Board of Trustees was made by Annie Gala and seconded by Diane Borgia. The motion passed unanimously.

### III. Review Warrant

The Revenue/Expense Report for Warrant 12 is attached.  
Total expenses for Warrant 12 was \$222,871.52.

Thank you to Abbas Sura and Patrick Ricci for their support of NCPL!

 [Lib Rev n Exp December 2025.pdf](#)

### **Motion:**

A motion to accept Warrant 12 into the record was made by Megan Wilt and seconded by Eric Bell. The motion passed unanimously.

### IV. Town Board Business Report

Councilmember Saleem Hussain provided an update on Town Board business.

The 2026 Town budget was adopted and is available on the Town website.

Kevin Hay confirmed with Saleem that personnel-related items, included the Library's request for non-union salary increases, are on the agenda of next Town Board meeting.

#### V. Friends of the Library Report

The Friends Report for Warrant 12 is attached. Warrant 12 expenses were \$9,049.97.

 [Friends December 2025.pdf](#)

No representative from the Friends group was present at this meeting, however, Kathryn reported that she had received notice from Friends President David Fromm that Friends member Ilene Africk will begin to fill the role of Liaison to our Board.

Thank you to the Friends for their support of NCPL!

#### VI. Library Board President Report

Dean thanked everyone for their effort over the last few years, noting all of the effort made toward committee work and completing items on the Long Range Plan.

Dean noted intentions to have a collaboration with the Parks & Rec Department going forward. He noted his goals for each committee, as well.

#### VII. Committee Reports

##### Committee Reports

1. Bylaws and Policies
2. Marketing and Technology
3. Strategic Planning
4. Buildings and Grounds

##### 1. Bylaws & Policies Committee

- The committee will meet this week to finalize the draft of the Vulnerable Adults Policy for review by the Library Director.
- The committee will also work on the Social Media Policy and begin work on a Sustainability Policy.
- The Town Clerk sent 2026 distribution of the Code of Ethics to all trustees and staff.

##### 2. Marketing & Technology Committee

- The committee had a meeting with LibraryMarket on December 15 to walk through timeline of project.
- The next meeting will be February 11th with a goal of starting discussion of logo design and targeting content migration.

##### 3. Strategic Planning Committee

- Diane met with Kathryn and Dean at NCCC regarding Kathryn's suggestions for statistics for quarterly reports that would tie into annual report.
- Kathryn asked Diane to look into Little Free Libraries to promote in the community.

4. Buildings & Grounds Committee

- Dean Roseti appointed Eric Bell to replace himself as Chair of the committee due to his move to the President role.
- Dean reported no major updates outside of the Director's Report.
- He will meet with the committee to discuss items in progress and set priorities.

VIII. Library Director Summary

Library Director Kathryn Feeley reviewed the attached Director's Report.

Voting Item: Accept the resignation of Diana Wendell, Full Time Librarian, effective January 16, 2026.

 [December 2025 Director's Summary.docx](#)

**Motion:**

A motion to accept the resignation of Diana Wendell, Full Time Librarian, effective January 16, 2026, was made by Megan Wilt and seconded by Diane Borgia. The motion passed unanimously.

IX. For the Good of the Order

**Task: ([view in OnBoard](#))**

Reminder for all trustees to submit their 2025 trustee training record to the Library Director as soon as possible. Due 1/23/2026 5:25 PMEST. Assigned to: Annie Gala, Dean Roseti, Deborah DeMasi, Diane Borgia, Eric Bell, Megan Wilt, Steve Harrison

Diane Borgia noted that she is searching for a co-chair for the Armonk Outdoor Art Show Exit Booth committee. She noted that Co-Chair responsibilities involve:

- Recruiting volunteers and creating the schedule.
- Implementing any suggestions to improve the exit and reentry process and the volunteer process
- Printing lists of show volunteers and ensuring we have been provided with enough lanyards and badges (reusing last years)
- Schleppling the boxes of badges and lanyards to the show
- Manning extra sessions so one of the co-chairs is present for most of the show
- Coordinating/communicating with the Art Show Executive Director and team

Dean would like to make a recruitment effort in order to find a new trustee for the Board. Saleem suggested working with the Town to reach a wider audience.

X. Public Comment

There were no members of the public in attendance or comments submitted.

XI. Adjournment

The meeting was adjourned at 8:09pm and entered into an Executive Session to discuss staffing.

**Motion:**

Motion to enter Executive Session was made by Deborah DeMasi and seconded by Annie Gala. The motion passed unanimously.