



April 13, 2026 Board Meeting Minutes

North Castle Public Library

4/13/2026 7:15 PM EDT

@ 19 Whipoorwill Road East, Armonk, NY

Attendance

Present:

Members: Eric Bell, Diane Borgia, Deborah DeMasi (remote), Annie Gala, Steve Harrison, Dean Roseti, Megan Wilt

Guests: Saleem Hussain - Liaison, Town Board, Imran Chandoo - Community Member, Angela Cooke - Assistant Director, NCPL, Kathryn Feeley - Director, NCPL (remote), Charity Lunder - Substitute Liaison, Friends of NCPL

Absent:

Guests: Ilene Africk - Liaison, Friends of NCPL

I. Call To Order

The meeting was called to order at 7:28pm by Dean Roseti.

II. Approve March 2026 Minutes

 [March 9, 2026 Library Board of Trustees Meeting Minutes \(1\).pdf](#)

Motion:

Diane Borgia made a motion to approve the minutes of the March 2026 meeting of the NCPL Board of Trustees. The motion was seconded by Eric Bell and passed unanimously.

III. Review Warrant

The Revenue/Expense Report for Warrant 3 is attached.
Total expenses for Warrant 3 was \$118,831.11

Thank you to Abbas Sura and Patrick Ricci for their support of NCPL!

 [Lib Rev n Exp March 2026.pdf](#)

Motion:

A motion was made to accept Warrant 3 into record by Megan Wilt. The motion was seconded by Annie Gala and passed unanimously.

IV. Town Board Business Report

Councilmember Saleem Hussain noted no Town business to update.
Thank you, Saleem, for attending and engaging with the ongoing Library business.

V. Friends of the Library Report

The Friends Report for Warrant 3 is attached. Warrant 3 expenses were \$10,263.62. Thank you to the Friends for their support of NCPL!

 [Friends Report March 2026.pdf](#)

VI. Library Board President Report

1. May Board Meeting Date and Armonk Chamber of Commerce Citizen of the Year: May 11

Board President, Dean Roseti, discussed

- 1) Conflict of May Board meeting date and Armonk Chamber of Commerce Citizen of the Year presentation on May 11th.
- 2) Mid-Hudson Library System webinar on April 16th on the topic of Hiring and Evaluating Library Directors.
- 3) Dean and Diane attended an ALA Sustainability Seminar in Harrison Library to begin exploring how our library can approach work with the Sustainable Libraries Initiative. Our member with NYLA should allow us to become members at no cost and we can utilize the SLI resources in our work toward certification.

VII. Committee Reports

- Bylaws and Policies
 - Voting Item: Sustainability Policy
- Marketing and Technology
 - Library Market Vision Board
 - Library Market v1 logo review and feedback form
- Strategic Planning
- Buildings and Grounds
- AdHoc Committees

 [DRAFT Sustainability Policy 3.29.26.docx](#)

 [NORTH-CASTLE-LibraryBrand-moodboard \(1\).pdf](#)

- Bylaws and Policies
 - Voting Item: Sustainability Policy
- Marketing and Technology
 - Library Market Vision Board - task for survey review sent to all stakeholders
 - Library Market v1 logo review - feedback form responses requested by April 25th.
- Strategic Planning
 - Friends Report completed in time for April meeting
 - Diane and Eric will meet to plan out the next half of the year

- Buildings and Grounds
 - Eric met with Town office personnel to update them on the projects in the works and completed to ensure everyone was in alignment with next steps.
- AdHoc Committees
 - Recruitment Committee - the message of trustee opening has gotten out to community groups. The Board interviewed one candidate tonight and are hoping to bring on 1-2 trustees this year.
 - Friends & Library Board Partnership Committee - held the first meeting and all parties are dedicated to the work. Next meeting is April 21st and the committee is expecting several members of Friends to join.
 - Trustee Guide Committee - an initial meeting is forthcoming.

Motion:

A motion was made by Diane Borgia to approve the DRAFT Sustainability Policy. The motion was seconded by Annie Gala and passed unanimously.

Task: ([view in OnBoard](#))

Library Market v1 Logo Review. Due 4/25/2026 5:00 PM EDT. Assigned to: Dean Roseti, Deborah DeMasi, Diane Borgia, Eric Bell, Ilene Africk, Megan Wilt, Steve Harrison
<https://xd.adobe.com/view/7e5ccff4-5426-4f49-bedd-907d446712aa-2b0f/>

VIII. Library Director Summary

 [March 2026 Director's Report.docx](#)

Library Director Kathryn Feeley reviewed the provided Director's Report.

As noted in the Report -

Scarsdale Security has identified an immediate need to update alarms in the bathrooms. The birch tree in front of the Armonk branch will need treatment due to specific disease. Sav-a-Tree has come up with a treatment plan that is less invasive and expensive than previous estimates. Cost will be about \$800 instead of \$7000, which had included excavation.

The new Librarian I has begun his employment. Kathryn has pulled the list for a Library Assistant and has begun the canvassing process for the approximate 35 people on the Library Assistant list.

IX. Quarterly Statistics Review, January-March 2026

 [QuarterlyStatsupdateforApril2026Boardmeeting.xlsx](#)

 [Quarterly Statistics Review Summary January through March 2026.docx](#)

Kathryn summarized the Quarterly Statistics Summary, noting:

- Circulation was impacted by cold weather and two days closed due to snow, but is more or less in line historically.
- As of March 6th more loans opened on Hoopla, which bumped circulation back up to pre-reduction amounts. The increase of 4 checkouts/month will cover even our "power users" and we will only be charged for each extra borrow, not pre-charged for entirety of expected use.
- Dean asked that Kathryn explore increasing Kanopy loans in the same way after a similar Library System-wide reduction.
- All other metrics were within the usual range.
- There has been a notable uptick in adult programming at NWP.

X. For the Good of the Order

No comments.

XI. Public Comment

Guest Imran Chandoo expressed gratitude for his welcome.

XII. Adjournment

Dean adjourned the meeting at 8:28pm.